



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
December 11, 2023 – (Business Session)**

A Business Session Board Meeting of the Elizabeth School District was held on December 11, 2023, in the Board Room, District Office.

1.0 CALL TO ORDER – AUDIO 00:00:00

Director Heather Booth called the Business Session BOE Meeting to order at 6:00 p.m.

2.0 ROLL CALL: - AUDIO 00:00:17

The following BOE Directors were present:

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – absent

Director Mary Powell – aye

Director Jonathan Waller – aye

Also present: Superintendent Dan Snowberger, Finance Director Rebekah Brooks, Elizabeth High School Principal Bret McClendon, and Executive Assistant Jaimee Glazebrook

3.0 PLEDGE OF ALLEGIANCE – AUDIO 00:00:30

Director Heather Booth led the audience in the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION – AUDIO 00:00:57

A motion was made to approve the agenda.

Motion moved by Director Booth

Motion seconded by Director Calahan

ROLL CALL:

Director Heather Booth – aye

Director Michael Calahan – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 4-0

5.0 APPROVAL OF MINUTES – AUDIO 00:01:20

5.1 A motion was made to approve the minutes from the November 13, 2023, Elizabeth Schools Board of Education meeting.

Motion moved by Director Booth

Motion seconded by Director Powell



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ROLL CALL:

Director Heather Booth – aye
Director Michael Calahan – aye
Director Mary Powell – aye
Director Jonathan Waller – aye

The motion carries 4-0

5.2 A motion was made to approve the minutes from the December 4, 2023, Elizabeth Schools Board of Education meeting.

**Motion moved by Director Booth
Motion seconded by Director Waller**

ROLL CALL:

Director Heather Booth – abstain
Director Michael Calahan – aye
Director Mary Powell – aye
Director Jonathan Waller – aye

The motion carries 4-0

6.0 COMMUNICATIONS – AUDIO 00:02:34

6.1 Elizabeth High School Showcase – Bret McClendon*
6.2 Board Member Reports
6.3 Superintendent Report

***Board Member Reports started Communications with the Elizabeth High School Showcase following.**

7.0 PUBLIC COMMENT – AUDIO 00:33:42

No Public Comment

8.0 CONSENT ITEMS – AUDIO 00:33:47

A motion was made to approve Consent Items 8.1-8.5.
Motion moved by Director Booth
Motion seconded by Director Calahan

ROLL CALL:

Director Heather Booth – aye
Director Michael Calahan – aye
Director Mary Powell – aye
Director Jonathan Waller – aye

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The motion carries 4-0

8.1 New Hires, Re-Hires

Valerie Boswell, SPED Para, RCE
Lyra Clouse, SPED Para, RCE
Elizabeth Willwock, Counselor, EMS
Rachel Conners, SEL/Counselor, SHE
Kathleen Staley, Lunch/Recess, SHE
Tawnja Harty, Teacher, RCE
Nicholas Engstler, SPED Para, RCE

8.2 Transfers and Changes

Jaimee Burnett, Cook, SHE

8.3 Extra Duty Pay

Keith Kirkland, Counselor-AN, EHS

8.4 Employment Separations

Rene Cook, Counselor, EMS
Patricia Donn, SPED Para, RCE
Michael Dee, SPED Para, RCE
Michelle Seela, SPED Para, RCE
Pamela Karcher, Secretary/Registrar, SHE
Brett Michel, Principal, EMS
Jeff Sparrow, Asst Principal/Athletic Director, EMS
Shannon Paxton, Counselor, EMS

8.5 Budgeted Disbursements Exceeding \$5,000

9.0 ACTION ITEMS – AUDIO 00:34:27

9.1 A motion was made to accept the district audit review.

Motion moved by Director Booth

Motion seconded by Director Waller

ROLL CALL:

Director Heather Booth – aye
Director Michael Calahan – aye
Director Mary Powell – aye
Director Jonathan Waller – aye

The motion carries 4-0



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9.2 A motion was made to approve the presented changes to cash-in-lieu fees charged on behalf of the district.

Motion moved by Director Booth

Motion seconded by Director Calahan

ROLL CALL:

Director Heather Booth – aye

Director Michael Calahan – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 4-0

9.3 Discussion of Mill Setting Process

9.4 A motion was made to direct the superintendent to develop and submit our application for establishment of Career and College Prep Academy of Colorado as a multi-district online school under the supervision of Elizabeth School District. We also authorize him to execute the attached term sheet with ACCEL Schools outlining the operational commitments of this proposed school.

Motion moved by Director Booth

Motion seconded by Director Waller

ROLL CALL:

Director Heather Booth – aye

Director Michael Calahan – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 4-0

9.5 A motion was made to approve the district calendars for the school years 2024-2025 & 2025-2026.

Motion moved by Director Booth

Motion seconded by Director Calahan

ROLL CALL:

Director Heather Booth – aye

Director Michael Calahan – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 4-0

10.0 BOE PLANNING/NEW BUSINESS – AUDIO 01:27:24



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10.1 The next regular Board of Education meeting business session, is scheduled for January 8, 2024, at 6 p.m. in the Elizabeth School District Board Room.

10.2 Possible Board Retreat in the coming months.

11.0 ADJOURNMENT – AUDIO 01:28:24

The regular board meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Rhonda Olsen, President

Heather Booth, Vice President

Mary Powell, Secretary

Michael Calahan , Treasurer

Jonathan Waller, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook